



## Courts Sub (Policy and Resources) Committee

**Date:** MONDAY, 19 FEBRUARY 2018  
**Time:** 10.00 am  
**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy Catherine McGuinness (Chairman)  
Alderman Sir David Wootton (Deputy Chairman)  
Nicholas Bensted-Smith  
Sir Mark Boleat  
Alderman Alison Gowman  
Sheriff & Alderman Timothy Hailes  
Nicholas Hilliard  
Michael Hudson  
Deputy Edward Lord  
Sheriff Neil Redcliffe  
James de Sausmarez  
John Scott

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**Next Meetings:**

11 June 2018

24 September 2018

10 December 2018

**Lunch will be served in Guildhall Club at 1PM**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
Town Clerk and Chief Executive

# **AGENDA**

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

The minutes from the last meeting, held on 8 December 2017

**For Decision**  
(Pages 1 - 4)

4. **OUTSTANDING REFERENCES**

Report of the Town Clerk

**For Information**  
(Pages 5 - 6)

5. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

6. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

7. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

8. **NON-PUBLIC MINUTES**

Non-public minutes from the last meeting, held on 8 December 2017

**For Decision**  
(Pages 7 - 8)

9. **WORK PLAN**

Report of the Town Clerk

**For Information**  
(Pages 9 - 10)

10. **COURTS PROJECT PROGRAMME**

Report of the City Surveyor

**For Information**  
(Pages 11 - 12)

11. **CENTRAL CRIMINAL COURT WORKS (VERBAL UPDATE)**  
The Head of Operations at Mansion House to be heard
12. **CENTRAL CRIMINAL COURTS - COURT REFURBISHMENT AND ASSOCIATED JURY ROOMS UPDATE**  
Report of the City Surveyor  

**For Information**  
(Pages 13 - 24)
13. **NEW COMBINE COURTS FACILITY FEASIBILITY STUDY (VERBAL UPDATE)**  
The City Surveyor to be heard
14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**  

**For Information**
15. **ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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**COURTS SUB (POLICY AND RESOURCES) COMMITTEE**

**Friday, 8 December 2017**

**Minutes of the meeting of the Courts Sub (Policy and Resources) Committee held at the Guildhall EC2 at 2.15 pm**

**Present**

**Members:**

Deputy Catherine McGuinness (Chairman)	Sheriff Neil Redcliffe
Sheriff & Alderman Timothy Hailes	James de Sausmarez
Michael Hudson	John Scott
Deputy Edward Lord	

**Officers:**

Julie Mayer	-	Town Clerk's Department
Paul Double	-	City Remembrancer
Nigel Lefton	-	Remembrancer's Department
Richard Chamberlain	-	City Surveyor's Department
Jessica Lees	-	City Surveyor's Department
Adam Rout	-	Mansion House

**1. APOLOGIES**

Apologies for absence were received from Nicholas Bensted-Smith, Recorder Nicholas Hilliard and Alderman Alison Gowman.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

John Scott and Edward Lord declared non-pecuniary interests, stating that they served as JPs in the City's Courts. Alderman and Sheriff Tim Hailes is also a JP but currently not sitting.

**3. MINUTES**

The Sub-Committee considered the public minutes of the last meeting, held on 12 June 2017.

**Matters arising**

A revised business plan was presented at item 4 on the agenda.

**RESOLVED** – That the minutes be approved.

**4. DEPARTMENTAL BUSINESS PLAN: CENTRAL CRIMINAL COURT**

The Sub-Committee considered a report of the Secondary of London which sought approval of the Business Plans for 2017-18 for the Central Criminal Court, with amendments since the last meeting on 12 June 2017.

Members noted that the plans would be consolidated and presented to the relevant Committees, in accordance with City of London Corporation procedure.

The Chairman asked for a work plan for the sub-committee, including items due to come on stream in future and the other committees which might also receive the reports. Members noted that the plan would include key reports, such as the draft budgets for 2018/19, and ensure that decisions were taken by the appropriate committees/sub committees. Members agreed that this approach would provide more focus on the role of the Courts Sub Committee. (1)

**RESOLVED** – That the report be received and the revised high-level business plan for the Central Criminal Court be noted.

## 5. **MAGISTRATES COURT UPDATE**

The Sub-Committee received a report of the City Surveyor which updated Members on the Programme of Works on the City of London Magistrates' Court. Members noted that this report had also been presented to the Magistry Sub Committee earlier this week.

Members noted the following headlines in respect of: the Additional Works Programme (AWP) for 2016/17; the Cyclical Works Programme (CWP) for 2017/18; basement water ingress; exterior refurbishment programme (capital project); Additional HMCT works; feasibility into use of Magistrates' Court and Funding.

During the discussion and questions, the following points were noted:

- In respect of the new court in Castle Baynard Ward, which was now in the public domain, the Remembrancer advised that a feasibility study was being undertaken by the City Surveyor, Town Clerk and others, and the findings would be reported on at the relevant Committee(s), including the Courts Sub Committee. Members noted that the estimated timeline for completion would be approximately 3 years and, therefore, the interim works set out in his report were necessary. (2)
- Officers reminded Members of the recent closures of the Camberwell and Hammersmith Magistrates' Courts and the resultant increase in cases being heard at the City of London's Magistrate's Court.
- The Head of Operations for Mansion House and the Central Criminal Court agreed to check who was responsible for the Lord Mayor's Plate and the Chief Magistrate's Mace in Court 1. (3)
- The Sheriff explained that the Magistrates' gowns were in poor condition, being 10 years old and, therefore, if this tradition were to be maintained, it would need to be funded the City of London Corporation.
- Members asked if a tour of the Old Bailey could be arranged. (4)

**RESOLVED** – That the report be received.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUBCOMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no additional, urgent items of business for consideration.

8. **EXCLUSION OF THE PUBLIC**

**RESOLVED** - That under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Item nos	paragraph
9-12	3

9. **NON PUBLIC MINUTES**

The Sub-Committee considered the non-public minutes of the last meeting, held on 12 June 2017.

**RESOLVED** – That the minutes be approved.

10. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**

The Sub Committee received a report of the Town Clerk advising Members of action taken under urgency powers by the Town Clerk, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order No. 41(a), in respect of the Central Criminal Court, Refurbishment of Courts and Associated Jury Rooms.

**RESOLVED** – That the report be received.

11. **CENTRAL CRIMINAL COURT – PLANT REPLACEMENT WORKS PHASE 3 - GATEWAY 4C REPORT**

The Sub Committee considered a report of the City Surveyor that sought Members' approval on Central Criminal Court Plant Replacement works.

**RESOLVED** – That the report be received and the recommendations be approved.

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE AND WHICH THE SUB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one question while the public were excluded.

**13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SIB COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no additional, urgent items of business for consideration in the non-public session.

**The meeting closed at 2.55 pm**

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Chairman

**Contact Officer: George Fraser  
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## COURTS SUB-COMMITTEE

19 February 2018

### OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	<b>08-12-17</b> Item 4 – <i>Departmental Business Plan: Central Criminal Court</i>  <b>Work Plan</b>	The Chairman asked for a work plan for the sub-committee, including items due to come on stream in future and the other committees which might also receive the reports.  Members noted that the plan would include key reports, such as the draft budgets for 2018/19, and ensure that decisions were taken by the appropriate committees/sub committees.	Town Clerk	<b>COMPLETE – On the Agenda</b>
2.	<b>08-12-17</b> Item 5 – <i>Magistrates Court Update</i>  <b>Circulate New Court Feasibility Study Findings</b>	In respect of the new court in Castle Baynard Ward, the Remembrancer advised that a feasibility study was being undertaken by the City Surveyor, Town Clerk and others, and the findings would be reported on at the relevant Committee(s), including the Courts Sub Committee.	City Surveyor/ Town Clerk	<b>COMPLETE – On the Agenda</b>
3.	<b>08-12-17</b> Item 5 – <i>Magistrates Court Update</i>  <b>Lord Mayor's Plate &amp; Chief Magistrate's Mace</b>	The Head of Operations for Mansion House and the Central Criminal Court agreed to check who was responsible for the Lord Mayor's Plate and the Chief Magistrate's Mace in Court 1.	Mansion House	<b>OUTSTANDING</b>

No.	Meeting Date & Reference	Action	Owner	Status
4.	<b>08-12-17</b> Item 5 – <i>Magistrates Court Update</i>  <b>Tour of the Old Bailey</b>	Members asked if a tour of the Old Bailey (Central Criminal Court) could be arranged.  <b>Update 09-02-18:</b> A poll was taken amongst Members of the Sub-Committee, and the tour date has been arranged for 1 May 2017 at 16:00-17:30.	Town Clerk	<b>COMPLETE</b>

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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